Charles University
Infosheet 2022/2023

https://cuni.cz/ucken-1.html
CHARLES UNIVERSITY - UNIVERZITA KARLOVA

CZ PRAHA07
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Prague 1, Czech Republic

Institutional Coordinator
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Erasmus+ International Credit Mobility
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Erasmus+ Staff Mobility

Faculty Erasmus+ coordinators
Incoming students coordinators
Staff mobility coordinators

ACADEMIC CALENDAR
Winter semester: beginning of October - mid February
Summer semester: mid February - end of June
The timeframe of the academic year may vary based on faculty's internal schedule

NOMINATION DEADLINE
Winter semester/academic year: 15th April
Summer semester: 15th September

APPLICATION DEADLINE
Winter semester/academic year: 15th May
Summer semester: 15th October
A sending institution nominates its students via online nomination form:

- for a study stay https://forms.office.com/r/1gXCnd85un
- for a traineeship https://forms.office.com/r/7EREW45d7L

Application instructions will be e-mailed to all nominated students along with the access to the online application.

Both sending and receiving institution approve the Learning Agreement (LA) and Student Application (SA)

Students will receive the acceptance documentation within 4-6 weeks after the application deadline

Please, be aware that visa administration process in the Czech Republic can take up to 60 days after submitting the required documentation to the embassy/consulate. Thus, kindly instruct your students to start all necessary steps well in advance. Also, please arrange the approval of the LA on your side without a delay.

More information about residence permits and visas are here: https://cuni.cz/UKEN-366.html#13

Students apply for an accommodation at the CU Dormitories when submitting an online application.

The double rooms are a standard. The capacity of single rooms is very limited and can be considered based on special reasons (health issues mostly). It is required to send a request addressed to the European Office along with the relevant documents approving such a need.

For more information about the CU Dormitories check out the website: https://kam.cuni.cz/KAMEN-165.html

The standard language proficiency required is English, B2. Please be aware that some faculties and programs require higher level of English and they might ask for a language certificate.

Both, academic and non-academic staff members, who are interested in a teaching visit/training should contact either faculty coordinators at the relevant faculty or the European Office at tomas.lady@ruk.cuni.cz.
Erasmus+

Buddy Program

The CU offers a buddy program for international students. If interested, students are matched with a local student who will help the incoming student to settle in a new city. The buddy program is a great way for students to adapt in the new university environment and to explore Czech culture. More about Buddy Program.

Intensive Czech Language Course

To give students the opportunity to learn the basics of Czech language, the CU organizes an Intensive Czech Language Course open for all incoming Erasmus+ students. The course takes place 3 weeks before the beginning of each semester in an online/in-person form. Students are informed about the possibility to join during the application process.

Student and Staff Support

The University provides a wide range of support for students with special needs. The Carolina Centre is a team of professional advisers who give assistance and information about possible adjustments. The Carolina Centre also offers free counselling for all students and staff.