

date:

Research Executive Agency
Project Management
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Subject: Request for Amendment to all grant agreements listed in annex of this document

I request, on behalf of all legal representatives listed in annex of this document, to make use of the electronic-only signature and transmission of financial statements and electronic-only transmission of certificates for all future financial statements (Forms C) and certificates (Forms D and E), thus to modify the grant agreements of all projects listed in annex of this document as follows:

Article 7 "Communication" of the core grant agreement.

The following paragraph is added as paragraph 2:

"2. Reports and deliverables shall be transmitted to the *REA* according to Article II.3.4."

Paragraphs 2, 3 and 4 respectively become paragraphs 3, 4 and 5.

Article II.2 "Specific performance obligations of the beneficiary" of the General Conditions (Annex II). The following paragraph is added:

"Each *beneficiary* shall:

- o) designate a legal entity appointed representative (LEAR) as the authorised person to perform the role and tasks stipulated in its document of appointment. If a LEAR has already been appointed, the beneficiary agrees that the role and tasks of this LEAR are replaced by those stipulated in the document of appointment in force on the date of signature of this amendment."

Paragraph 4 of Article II.3 "Reports and deliverables" of the General Conditions (Annex II) is replaced by the following:

"The *beneficiary* shall transmit the reports and other deliverables to the *REA* using the electronic exchange system set up by the *Commission*. In particular:

- Form C must be transmitted and electronically signed through the electronic exchange system by the authorised person(s) within the *beneficiary's* organisation.
- The certificates on the financial statements and on the methodology must be hand-signed by an authorised person of the auditing entity on paper and the *beneficiary* shall keep the originals according to Article II.20.3. A scanned copy of the certificates shall be transmitted through the electronic exchange system. In the case of certificates on the methodology, the request for eligibility and the certificates have to be submitted directly to the *Commission* via the functional mailboxes as indicated in the Guidance Notes for Auditors and Beneficiaries on FP7 audit certification issues."

Last box of Annex VI - Form C of the grant agreement is replaced by the following:

Beneficiary's/third party's Stamp (if applicable)	Name of the Person(s) Authorised to sign this Financial Statement
	Date & hand signature/ electronic transmission and signature

Where applicable: Modification of special clause 10

Point 2 of special clause 10 set out in Article 6 of the grant agreement is modified as follows:

2. This *beneficiary* may charge costs incurred by the above-mentioned third parties in carrying out the project, in accordance with the provisions of the *grant agreement*. These contributions shall not be considered as receipts of the *project*.

The third parties shall identify the costs to the *project* mutatis mutandis in accordance with the provisions of part B of Annex II of the *grant agreement*. Each third party shall charge its eligible costs in accordance with the principles established in Articles II.13 and II.14.

The *beneficiary* shall transmit to the REA using the electronic exchange system set up by the *Commission*:

1. an individual financial statement from each third party in the format specified in Form C. These costs shall not be included in the *beneficiary's* Form C.
2. certificates on the financial statements and/or on the methodology from each third party in accordance with the relevant provisions of this grant agreement.

The *beneficiary* shall keep the originals of the Forms C and the certificates of the third parties according to Article II.20.3.

When submitting reports referred to in Article II.4, the *consortium* shall identify work performed and resources deployed by each third party linking it to the corresponding *beneficiary*.

These changes take effect from 01.05.2013.

All other provisions of the grant agreement and its annexes shall remain unchanged.

Yours sincerely,

Name of the legal entity:

Name of signatory:

Stamp of the organisation (if applicable):

Signature:

Date:

Annex: List of projects impacted by this amendment request with the names of the corresponding authorised representatives.

Annex I: List of impacted projects

Please choose one option:

- I have the authority to sign on behalf of all persons listed in this annex, and I join a supporting document to this letter.

Please name, date and sign.

- I join the signature of one of the corresponding authorised representatives for each project listed below.

ID¹	ACRONYM	AUTHORISED REPRESENTATIVE	AUTHORISED REPRESENTATIVE	SIGNATURE²
272072	IronAlgae	Prof. Bohuslav Gas	Prof. Vaclav Hampl	_____
302868	WORLDDIVERSITY	Dr. David Storch	Prof. Vaclav Hampl	_____
303565	LEAGUE	Prof. Zdenek Nemecek		_____

¹ Strikethrough projects are not to be amended

² The signature of one of the authorised representative is enough for each project