

Charles University
Faculty of Science
Albertov 6
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DEAN'S MEASURE No. 25/2021
Academic calendar 2021/2022

Art. 1
Main dates

The beginning of the academic year: **1. 10. 2021**

Classes

Winter semester:	1. 10. 2021 – 9. 1. 2022
Start of the scheduled classes:	4. 10. 2021 – 9. 1. 2022
Course credit week:	3. 1. – 9. 1. 2022
Summer semester:	14. 2. – 22. 5. 2022
Scheduled classes:	14. 2. 2022 – 15. 5. 2022
Course credit week:	9. 5. – 15. 5. 2022

Holidays

Christmas:	23. 12. 2021 – 2. 1. 2022
Summer:	1. 7. – 31. 8. 2022

Dean's Day of Sport:	21. 4. 2021 (classes are cancelled)
Rector's Day of Sport:	11. 5. 2022 (classes are not cancelled)

Exam period

Winter semester:	10. 1. – 13. 2. 2022
Summer semester – first part:	23. 5. – 30. 6. 2022
Summer semester – second part:	1. 9. – 23. 9. 2022

Upon agreement with the lecturer, it is also possible to take an exam during summer holidays.

The date of the control of the fulfilment of the requirements necessary for continuing the further years of studies for the students of the bachelor's programmes signed up for the first year of study in the academic year 2021/2022: 14. 2. 2022.

For the first period of the studies, the students have to register courses in the SIS on February 13, 2022, the latest in order to have them included in the control of study results.

The electronical registration for the next period of studies must be done by February 14, 2022, the substitute deadline is March 3, 2022.

23. 9. 2022 is the last day to take an exam for the given academic year at the Faculty of Science. It is also the last day to insert grades in the SIS. On this day, the SIS closes at 24:00 in order to process all the data. Electronic registration for the next academic year must be done by 27. 9. 2022, alternative registration needs to be done by 17. 10. 2022.

The end of the academic year 2021/2022: **30. 9. 2022**

Art. 2

Bachelor and master study programmes – The state final examinations

Registration for a topic of a bachelor/master thesis in the SIS (according to the study plans of each study programme):

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|--|-----------------|
| 1. The offer is published: | by 15. 11. 2021 |
| 2. Registration for a thesis topic in the SIS: | by 6. 12. 2021 |
| 3. Acceptation by the thesis supervisor: | by 17. 1. 2022 |
| 4. Approval by the guarantor of the study programme and dispatch to Department of Student Affairs: | by 31. 1. 2022 |

Students of the double major study specialized in education and teaching will inform the student registry by e-mail about the field of their thesis by 17. 1. 2022.

Students of joint study programmes (major – minor) can send a request to the Dean to submit a thesis in the field of the minor programme by 17. 1. 2022. The request is sent via the Department of Study Affairs.

The deadline for bachelor/master thesis submission in electronic and hard copy, **deadline for fulfilment of the conditions** stipulated for the state final examinations and the two-week period of the **state final exams**, will be set by the guarantors of the study programmes and announced to the student registry:

- For winter exam period: by 6. 10. 2021
- For spring exam period: by 4. 2. 2022
- For autumn exam period: by 19. 5. 2022

The student registry will publish the dates on the faculty website:

- For the winter exam period: by 16. 10. 2021
- For the spring exam period: by 15. 2. 2022
- For the autumn exam period: by 31. 5. 2022

The chair of the board of examiners will decide on exact dates of exams for each student one week before the exam the latest.

Registration for the state final examinations (as well as deregistration) is done only via the SIS.

- For the winter exam period: 1. 11. – 15. 12. 2021
- For the spring exam period: 1. 3. – 15. 4. 2022
- For the autumn exam period: 1. 6. – 31. 7. 2022

State final examinations:

- Winter exam period: 17. 1. – 18. 2. 2022
- Spring exam period for bachelor study programmes: 23. 5. – 14. 6. 2022
- Spring exam period for master study programmes: 16. 5. – 7. 6. 2022
- Autumn exam period: 1. 9. – 19. 9. 2022

The chair of the board of examiners will deliver all the documents to the student registry within three working days after the state final examination; in the autumn term by 20. 9. 2022 at the latest.

Art. 3

Doctoral studies – Individual study plan, annual evaluation, the state doctoral examinations and dissertation defenses

Generating individual study plans:

The supervisor registers the dissertation's topic in the SIS, the student creates the individual plan which is then approved by the supervisor:

Autumn deadline: by 19. 10. 2021
Spring deadline: by 21. 3. 2022
Approval of the individual study plan by the subject-area board:
Autumn deadline: by 30. 11. 2021
Spring deadline: by 30. 4. 2022

Annual evaluation of the individual study plans (ISP):

The initiation of the annual evaluation of the ISP: from 1. 8. 2022
Passing the evaluation to the supervisor: by 19. 9. 2022
Passing the evaluation from the supervisor to the subject-area board: by 30. 9. 2022
Final approval by the subject-area board: by 21.10. 2022

The state doctoral examinations and dissertation defenses

The state doctoral examination and dissertation defense must be realized no later than 3 months since the doctoral examination/defense registration (or since fulfilling the requirements by the ISP student). The chair of the board of examiners will hand over the protocols to the Department of Study Affairs in no later than three working days after the state doctoral examination/dissertation takes place.

Art. 4

Study information system – students’ deadlines

Winter semester:

Electronic registration of courses: from 16. 8. 2021
Priority registration of compulsory courses: by 23. 8. 2021
End of registration for courses: 6. 9. 2021
For students starting the first year of their bachelor programme: 16. 9. 2021
For students starting the first year of their master’s programme: 20. 9. 2021
Additional changes to course registrations: from **24. 9. 2021**
Conclusion of registration for courses: 10. 10. 2021
For students starting the first year of their doctoral studies: by 18. 10. 2021
Control of preliminary course registrations and refusal of overlapping courses (done by the Department of Student Affairs): 7. 10. 2021
Refusal of overlapping courses and final registration of courses (done by the Department of Student Affairs): 11. 10. 2021

The registration for courses in summer semester is done only in the period designed for the summer semester. Courses registered in winter semester (and approved by the Department of Student Affairs) cannot be deleted later on.

Summer semester:

Electronic registration of courses: from 16. 12. 2021
Priority registration of compulsory courses: by 23. 12. 2021
End of registration for courses: 12. 1. 2022
Additional changes to course registrations: from **7. 2. 2022**
Conclusion of registration for courses: 25. 2. 2022
Control of preliminary course registrations and refusal of overlapping courses (done by the Department of Student Affairs): 22. 2. 2022
Refusal of overlapping courses and final registration of courses (done by the Department of Student Affairs): 28. 2. 2022

Art. 5
Student information system – teachers' deadlines

It is required to have least three exam dates provided in the SIS. Their capacity must be higher than the number of students to be examined at least by 30%.

At least two of the exam dates must be during the exam period and they must be registered in the SIS by: 9. 1. 2022 for the winter semester, by 22. 5. 2022 for the summer semester.

Additional exams must be announced at least one week in advance (unless the teacher reaches a different agreement with students).

The last exams can be done before 23. 9. 2022, 12:00 (so the results can be registered in the SIS the same day).

The exam results must be registered in the SIS by **23. 9. 2021**.

Art. 6
Enrolment in the next year of study of bachelor and master students

The registration for the next year of study is done only electronically.

The students of the first year of bachelor study programmes register from 1. 2. 2022 to 14. 2. 2022, the alternative deadline is 3. 3. 2022.

The students of the second (or higher) year of bachelor study programmes and students of master study programmes register from 1. 6. 2022 to 27. 9. 2022, the alternative deadline is 17. 10. 2022.

A detailed instruction for the enrolment in the next year of the study programme is at:
<https://www.natur.cuni.cz/eng/study/student/bachelors-and-masters/electronic-registration-for-the-next-year-of-study>

Art. 7
Concluding remarks

1. This measure comes into force from the date of publication. It is valid until 31. 10. 2022.
2. As a person responsible for the realisation of this measure and its control I hereby appoint the Vice-Dean for Study Affairs and the Head of the Department of Student Affairs.

In Prague on 24. 6. 2021

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prof. RNDr. Jiří Zima, CSc.
Dean of the Faculty

¹ The dates in bold are based on the [Rector's Measure No. 06/2021](#).