Charles University
Faculty of Science
Albertov 6
128 00 Prague 2

DEAN’S MEASURE No. 14/2020
Academic calendar 2020/2021

Art. 1

Main dates

The beginning of the academic year: **1. 10. 2020**

Classes
Winter semester: **1. 10. 2020** – 10. 1. 2021
Start of the scheduled classes: 29. 9. 2020
Course credit week: 4. 1. – 10. 1. 2021
Summer semester: **15. 2.** – 16. 5. 2021
Course credit week: 10. 5. – 16. 5. 2021

Holidays
Summer: **1. 7. – 31. 8. 2021**

Dean’s Day of Sport: **22. 4. 2021 (classes are cancelled)**
Rector’s Day of Sport: **12. 5. 2021 (classes are not cancelled)**

Exam period
Winter semester: **11. 1. – 14. 2. 2021**
Summer semester – first part: **17. 5. – 30. 6. 2021**
Summer semester – second part: 1. 9. – 24. 9. 2021
Upon agreement with the lecturer, it is also possible to take an exam during summer holidays.

*The date of the control of the fulfilment of the requirements necessary for continuing the further years of studies for the students of the bachelor’s programmes signed up for the first year of study in the academic year 2020/2021: 15. 2. 2021*

24. 9. 2021 is the last day to take an exam for the given academic year at the Faculty of Science. It is also the last day to insert grades in the SIS. On this day, the SIS closes at 24:00 in order to process all the data. Electronic registration for the next academic year must be done by 27. 9. 2020, alternative registration needs to be done by 14. 10. 2020.

The end of the academic year: 2019/2020: **30. 9. 2020**
Art. 2
Bachelor and master study programmes – The state final examinations

Registration for a topic of a bachelor/master thesis in the SIS (according to the study plans of each study programme):

1. The offer is published: by 15. 11. 2020
3. Acceptation by the thesis supervisor: by 17. 1. 2021
4. Approval by the guarantor of the study programme and dispatch to Department of Student Affairs: by 31. 1. 2021

Students of the double major study specialized in education and teaching will inform the student registry by e-mail about the field of their thesis by 31. 1. 2021.

The deadline for bachelor/master thesis submission in electronic and hard copy, deadline for fulfilment of the conditions stipulated for the state final examinations and the two-week period of the state final exams, will be set by the guarantors of the study programmes and announced to the student registry:
For winter exam period: by 9. 10. 2020
For spring exam period: by 3. 2. 2021
For autumn exam period: by 10. 5. 2021

The deadline bachelor/master thesis submission is, at the same time, the deadline for registration and deregistration of the thesis defense.

The student registry will publish the dates on the faculty website:
For the winter exam period: by 18. 10. 2020
For the spring exam period: by 17. 2. 2021
For the autumn exam period: by 24. 5. 2021

The chair of the board of examiners will decide on exact dates of exams for each student one week before the exam the latest.

Registration for the state final examinations (as well as deregistration) is done only via the SIS.
For the winter exam period: 1. 11. – 15. 12. 2020
For the spring exam period: 1. 3. – 15. 4. 2021
For the autumn exam period: 25. 5. – 31. 7. 2021

State final examinations:
Winter exam period: 18. 1. – 19. 2. 2021
Spring exam period for bachelor study programmes: 17. 5. – 14. 6. 2021
Spring exam period for master study programmes: 17. 5. – 7. 6. 2021
Autumn exam period: 1. 9. – 17. 9. 2021

The chair of the board of examiners will deliver all the documents to the student registry within three working days after the state final examination; in the autumn term until the 21. 9. 2021 at the latest.
Art. 3

Doctoral studies – Individual study plan, annual evaluation, the state doctoral examinations and dissertation defenses

Generating individual study plans:

The supervisor registers the dissertation’s topic in the SIS, the student creates the individual plan which is then approved by the supervisor:
- Autumn deadline: by 19. 10. 2020
- Spring deadline: by 19. 3. 2021

Approval of the individual study plan by the subject-area board:
- Autumn deadline: by 30. 11. 2020
- Spring deadline: by 30. 4. 2021

Annual evaluation of the individual study plans (ISP):

- The initiation of the annual evaluation of the ISP: from 1. 8. 2020
- Passing the evaluation to the supervisor: by 19. 9. 2020
- Passing the evaluation from the supervisor to the subject-area board: by 30. 9. 2020
- Final approval by the subject-area board: by 19. 10. 2020

The state doctoral examinations and dissertation defenses

The state doctoral examination and dissertation defense must be realized no later than 3 months since the doctoral examination/defense registration (or since fulfilling the requirements by the ISP student). The chair of the board of examiners will hand over the protocols to the Department of Study Affairs in no later than three working days after the state doctoral examination/dissertation takes place.

Art. 4

Study information system – students’ deadlines

Winter semester:

- Electronic registration of courses: from 17. 8. 2020
- Priority registration of compulsory courses: by 24. 8. 2020
- End of registration for courses: 6. 9. 2020
- For students starting the first year of their bachelor programme: 10. 9. 2020
- For students starting the first year of their master’s programme: 17. 9. 2020
- Additional changes to course registrations: from 24. 9. 2020
- Conclusion of registration for courses: 11. 10. 2020
- For students starting the first year of their doctoral studies: by 19. 10. 2020
- Control of preliminary course registrations and refusal of overlapping courses (done by the student registry): 9. 10. 2020
- Refusal of overlapping courses and final registration of courses (done by the student registry): 12. 10. 2020

We recommend registering for courses in summer semester only at the beginning of summer semester. Courses registered in winter semester (and approved by the student registry) cannot be deleted later on.
Summer semester:
Electronic registration of courses: from 16. 12. 2020
Priority registration of compulsory courses: by 23. 12. 2020
End of registration for courses: 12. 1. 2021
Additional changes to course registrations: from 8. 2. 2021
Conclusion of registration for courses: 24. 2. 2021
Control of preliminary course registrations and refusal of overlapping courses (done by the student registry): 19. 2. 2021
Refusal of overlapping courses and final registration of courses (done by the student registry): 25. 2. 2021

Art. 5
Student information system – teachers’ deadlines
It is required to have at least three exam dates provided in the SIS. Their capacity must be higher than the number of students to be examined by 30%. At least two of the exam dates must be during the exam period and they must be registered in the SIS by:
12. 1. 2020 for winter semester,
by 24. 5. 2020 for summer semester.

Additional exams must be announced at least one week in advance (unless the teacher reaches a different agreement with students).

The exam results must be registered in the SIS by 24. 9. 2021.

Art. 6
Enrolment in the first year of study

Bachelor studies:
14. 7. 2020 and 16. 7. 2020 enrolment for all the study programmes except for Biology, Ecological and Evolutionary Biology and Molecular Biology and Biochemistry of Organisms
26. 8. – 28. 8. 2020 - three-day introduction course that includes the enrolment for the Biology, Ecological and Evolutionary Biology and Molecular Biology and Biochemistry of Organisms study programmes
8. 9. 2020 – alternative enrolment date

Master studies:
31. 8. 2020 – for students who have already studied at the Faculty of Science, Charles University and finished before 31. 7. 2020
15. 9. 2020 – for students who have studied at a different faculty
25. 9. 2020 for students who have already studied at the Faculty of Science, Charles University and finished between 1. 9. – 18. 9. 2020 and the alternative enrolment date

Doctoral studies:
Autumn date:
24. 9. 2020 – applicants from Czechia and Slovakia
29. 9. 2020 – applicants from abroad (excluding Slovakia)
Spring date:
26. 2. 2021 – applicants from Czechia and Slovakia
26. 2. 2021 – applicants from abroad (excluding Slovakia)

Applicants who pass their maturita exam in autumn and applicants who will have a document of for recognition of a foreign university degree only after given enrolment dates will register on an alternative date agreed upon in advance.
Detailed academic calendar with locations, times and additional information about enrolment dates are available at https://www.natur.cuni.cz/fakulta/uchazeci/zapisy

Art. 7
Enrolment for further years of studies in bachelor’s and master's programmes
Enrolment for further years of studies of bachelor and master programmes is done only electronically.
For students signed up for the first year of studies in the academic year 2019/2020 at the latest: from 1. 6. 2020 to 28. 9. 2020; alternative enrolment date no later than 14. 10. 2020.
For students of bachelor’s study programmes signed up for the first year of studies in the academic year 2020/2021: from 1. 2. 2021 to 15. 2. 2021; alternative enrolment date no later than 3. 3. 2021
Detailed instructions are published at the faculty website: https://www.natur.cuni.cz/fakulta/studium/bc-nmgr/navody.

Art. 8
Dates of graduation and matriculation ceremonies
Matriculation ceremony in the Great Hall of Karolinum: 15. 10. 2020
Bachelor graduation ceremony in Profesní dům (Faculty of Mathematics and Physics): 1. – 3. 12. 2020; 23. 4. 2021
Doctoral graduation ceremony in the Great Hall of Karolinum: 30. 11. 2020; 24. 5. 2021
Rigorosum graduation ceremony in the Great Hall of Karolinum: 1. 12. 2020; 25. 5. 2021

Art. 9
Concluding remarks
1. This measure comes into force from the date of publication. It is valid until the 30. 9. 2021.
2. As a person responsible for the realisation of this measure and its control I hereby appoint the Vice-Dean for Study Affairs, the Vice-Dean for the Conception of Study and the Head of the Student Register.

In Prague 1. 7. 2020

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prof. RNDr. Jiří Zima, CSc.
Dean of the faculty

The dates in bold are based on the Rector’s Measure No. 8/2020