Admission requirements for the master’s study programme at the Faculty of Science, Charles University, for the academic year 2022/2023

The admissions procedure starts with a submission of a properly completed application for study and payment of the application fee by 31 March 2022.

Admission requirements

- Completion of at least a bachelor’s university degree with a proof provided by 30 September 2022. Applicants who pass the final exam in the autumn term and the applicants who have to wait for a recognition of their studies abroad have to present a document about their bachelor’s degree by 22 October 2022. The applicants who hold a bachelor’s degree from a Czech university have to provide a registered copy of a diploma or an original copy of a proof that they have obtained a bachelor’s degree (in case they still do not have their official diploma). This requirement does not apply to the applicants who have obtained their bachelor’s degree at Charles University.
- The applicants who hold a degree from a university abroad have to provide a proof of their education in one of the ways described at this website: https://www.natur.cuni.cz/fakulta/uchazeci/nostrifikace/nostrifikace-magisterskeho-a-doktorskeho-studia
- Pass the admission exam (if the exam is not waived)
- The applicants are admitted for a study programme according to their ranking at the admission exam (number of points). The point limit for admission is determined by the faculty’s dean taking into account the number of applicants and the capacities of the faculty.
- In case there are only few applicants, the dean can, with the approval of the section subject-area board, waive the admission exam and accept all the applicants who hold the degree required.

The application for study and the application fee

The application is submitted electronically via the study information system (SIS) of Charles University (https://is.cuni.cz/studium/prijimacky). The application needs to be submitted electronically by 31 March 2022 (no hard copy is sent). The e-mail and password used for the submission of the application stay the same throughout the whole admission procedure.

It is necessary to submit one application for each study programme.

The master programmes in didactics for secondary schools are offered in fixed combinations of two fields: a maior programme (listed first) and a minor programme. The students are expected to write their thesis in the field of the maior programme. An exception to this rule (i.e. writing a thesis in the field of the minor programme) has to be approved by a dean after a student’s application for such a change.

For the programmes in Social epidemiology, Global migration and development studies and Geology, the applicants are required to submit a motivation letter together with their application.

The admission fee is 820 CZK and it is paid for each application submitted. The fee must be paid by 31 March 2022.
Payment information:
Account name: Univerzita Karlova
Account number: 19-2764980247/0100, KB Praha - město, Václavské náměstí 42, 114 07, Praha 1
Constant symbol: 0308
Variable symbol: 988018
IBAN: CZ8701000000192764980247
SWIFT (BIC): KOMBCZPPXXX
Specific symbol: the ID number generated by the information system after the application is submitted.
In ‘notes for the recipient’, list the name of the applicant.

When paying from abroad it is necessary to pay all applicable bank fees.

If an application does not meet all the stated requirements or the application fee has not been paid, the faculty will request the applicant to rectify the matter and grant him/her adequate time to do so. If the matter is not resolved by the applicant within this time, the admission process is suspended. Application fees are non-refundable.

Admission examination
Regular date: 13–17 June 2022
Alternative date: 28 June 2022

Invitations to the admission exam are only sent electronically through the university’s electronic information system and no later than 30 days before the exam date. If the faculty sends an invitation for an alternative exam date, this period may be shortened accordingly.

Admission exams on an alternative date may only be permitted by the dean for applicants who request an alternative date at least three days before the regular examination date. Only serious reasons, primarily health-related, are considered for an alternative date. Other reasons include study abroad constituting preparation for university study – i.e. graduate or study examinations held from 13 to 19 June 2022. The request must be explained in detail and the circumstances in the request must be documented. Other alternative dates are not permitted.

The application is submitted and handled through the university’s electronic information system.

An applicant may request modification of the admission exam due to a medical handicap, including specific learning disorders. The request must state the specific modification requirements for the admission exam and must be documented with a medical report or statement from a relevant specialist facility. The dean decides on the request. If the request is deemed unsubstantiated, the dean may request additional or more detailed documentation. Such request is submitted and handled through the university’s electronic information system and must be submitted by 31 March 2022.

Any such claim is not taken into account if made retroactively, e.g. during an appeals process.

Description of the admission exam
- The admission exam is a single-round exam in form of an oral interview.
● The subjects and scope of admission exams are specified in the overviews of study programmes and fields of study.
● During the admission exam, the applicant presents a transcript of the courses completed during previous studies, including the results.
● Each exam is assessed with a maximum of 100 points.

**Waiving of the admission exam**

The admission exam can be waived upon an applicant’s request in case the applicant meets the criteria set for a given programme. Such request is submitted and handled through the university’s electronic information system and must be submitted by **31 March 2022**.

The students who completed bachelor programmes at the Faculty of Science, Charles University, do not have to provide a proof that they meet the criteria.

It is not possible to waive the admission exam for other reasons than previous study programmes.

For the study programme Demography, the graduates from the following bachelor programmes can have the admission exam waived if their study results’ average was 2.0 or better for the first four semesters (all the exams taken before the last day of the fourth semester are counted in):

- B0532A330007 Applied Geography with all specializations
- B0314A330001 Demography with all specializations
- B0114A330001 Geography for Teacher Education
- 1301R007 Geography and Cartography
- 1301R023 Physical Geography and Geoinformatics
- 1301R027 Social Geography and Geoinformatics
- 1303R005 Demography and Sociology
- 1303R004 Demography and Social Geography
- 1303R002 Demography and Economics
- 7504R180 Geography Oriented at Education
- 7504R181 Geography Oriented at Education
- 3913R001 Earth Sciences
- 1202R011 Surface and Underground Water

**Viewing of a personal file**

After notification of the dean’s decision regarding the outcome of the admission process, the applicant is entitled to view his/her file. The administrative and organizational conditions for viewing are determined by a dean’s measure.

**Choosing a specialization for a study programme**

Specialization is chosen by students when registering for the first year of their studies.
Further information is available at the faculty’s Department of Student Affairs.
Mailing address: Univerzita Karlova, Přírodovědecká fakulta, Studijní oddělení, Albertov 6, 128 00 Praha 2

In person: Department of Student Affairs, Na Slupi 16 (in the Botanical Garden complex), Prague 2, Mgr. Klára Kolínová – phone number: +420 221 951 157, e-mail: prihlaska@natur.cuni.cz

Further information is available at:
https://www.natur.cuni.cz/eng/study/applicants

Overview of master’s programmes and fields for the academic year 2022/2023
(full-time study, standard study period of 2 years, instruction in English)

<table>
<thead>
<tr>
<th>Study programme</th>
<th>Form of exam</th>
<th>Subject of admissions examination and additional information</th>
</tr>
</thead>
</table>
| Ecology with specializations:    | Oral         | Ecology
Aquatic Ecology
Terrestrial Ecology

The exam is aimed at testing applicant’s general knowledge of the field. The exam includes a discussion about the topic of the applicant’s bachelor thesis and a discussion about a topic for a master thesis.

The admission exam is held in English.

| Immunology (no specialization)   | Oral         | Immunology

The exam is aimed at testing applicant’s general knowledge of the field. The exam includes a discussion about the topic of the applicant’s bachelor thesis and a discussion about a topic for a master thesis.

The admission exam is held in English.

| Botany with specializations:     | Oral         | Botany
Plant ecology
Bryology and lichenology
Mycology
Algology and algal ecology
Vascular plants

The exam is aimed at testing applicant’s general knowledge of the field. The exam includes a discussion about the topic of the applicant’s bachelor thesis and a discussion about a topic for a master thesis.

The admission exam is held in English. |
Overview of master’s programmes and fields for the academic year 2022/2023
(full-time study, standard study period of 3 years, instruction in English)

<table>
<thead>
<tr>
<th>Parasitology and Infection Biology (no specialization)</th>
<th>Oral</th>
<th>Infection biology</th>
</tr>
</thead>
<tbody>
<tr>
<td>The exam is aimed at testing applicant’s general knowledge in the field of biology. The exam includes a discussion about a topic for a master thesis. The admission exam is held in English</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Overview of master’s programmes and fields for the academic year 2022/2023
(part-time study, standard study period of 2 years, instruction in English)

<table>
<thead>
<tr>
<th>Demography (no specialization)</th>
<th>Oral</th>
<th>Demography</th>
</tr>
</thead>
<tbody>
<tr>
<td>The exam is aimed at testing applicant’s general knowledge of the field. The exam includes a discussion about the topic of the applicant’s bachelor thesis and a discussion about a topic for a master thesis. The admission exam is held in English</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Students in English-speaking study programmes are required to pay the tuition fee for study in a foreign language as established by the Appendix no. 2 of the Constitution of Charles University. More information about the fees is available at the following website: