

Charles University
Faculty of Science
Albertov 6
128 00 Praha 2

Dean's measure No. 04/2022
Academic calendar 2022/2023

Art. 1
Main dates

The beginning of the academic year	1. 10. 2022
The end of the academic year	30. 9. 2023

	Winter semester	Summer semester
Semester	1. 10. 2022 – 8. 1. 2023	13. 2. 2023 – 21. 5. 2023
Scheduled classes	3. 10. 2022 – 8. 1. 2023	13. 2. 2023 – 14. 5. 2023
Course credit week	2. 1. 2023 – 8. 1. 2023	8. 5. 2023 – 14. 5. 2023
Courses out of the faculty	---	15. 5. 2023 – 21. 5. 2023
Exam period	9. 1. 2023 – 12. 2. 2023	22. 5. 2023 – 30. 6. 2023 1. 9. 2023 – 22. 9. 2023

Christmas holidays	23. 12. 2022 – 1. 1. 2023
Summer holidays	1. 7. 2023 – 31. 8. 2023
Dean's Day of Sport (classes are canceled)	27. 4. 2023
Rector's Day of Sport (classes are canceled)	10. 5. 2023

Art. 2
Registration in the first year of study

Dates of registration in the bachelor study	
Aplikovaná geografie, Geografie a kartografie, Demografie a Hydrologie a hydrogeologie (Only registration at the faculty)	19. 7. 2022
Biologie, Ekologická a evoluční biologie, Molekulární biologie a biochemie organismů, Bioinformatika (Three-day training camp at the faculty campus)	24. 8. 2022 – 26. 8. 2022

Biochemie, Chemie, Chemie a fyzika materiálů, Medicinální chemie, Klinická a toxikologická analýza (Three-day training camp outside the faculty campus)	29. 8. 2022 – 31. 8. 2022
Programs „se zaměřením na vzdělávání“, Ochrana životního prostředí Three-day training camp outside the faculty campus	31. 8. 2022 – 2. 9. 2022
Geologie, Geologie se specializací Geoarcheologie, Geotechnologie, Hospodaření s přírodními zdroji, Praktická geobiologie, Vědy o Zemi, Hydrologie a hydrogeologie, Geografie a kartografie, Aplikovaná geografie se specializacemi, Demografie se specializacemi (Three-day training camp outside the faculty campus)	2. 9. 2022 – 4. 9. 2022
Alternative date of registration	13. 9. 2022
Dates of enrollment in the master study	
For applicants going on an Erasmus internship	12. 7. 2022
For applicants, who graduated from the Faculty of Science before 30. 6. 2022	30. 8. 2022
For applicants, who graduated from the other faculties	15. 9. 2022
For applicants, who graduated from the Faculty of Science during 1. 7. 2022 – 19. 9. 2022	23. 9. 2022
Dates of enrollment in the doctoral study	
For foreign applicants (excluding Slovakia), who will start their studies: from 1. 10. 2022 from 1. 3. 2023	23. 9. 2022 1. 3. 2023
For applicants from Czech Republic and Slovakia, who will start their studies: from 1. 10. 2022 from 1. 3. 2023	29. 9. 2022 1. 3. 2023

**Art. 3
Registration of courses**

	Winter semester	Summer semester
Electronic registration of courses	from 16. 8. 2022	from 16. 12. 2022
Priority registration of compulsory courses	by 23. 8. 2022	by 23. 12. 2022
End of registration for courses	6. 9. 2022	12. 1. 2023
for student starting the first year of their bachelor studies	15. 9. 2022	---
for student starting the first year of their master studies	18. 9. 2022	---

Additional changes to course registrations	from 24. 9. 2022	from 7. 2. 2023
Conclusion of registration for courses	14. 10. 2022	26. 2. 2023
for student starting the first year of their doctoral studies	20. 10. 2022	---
Control of preliminary course registrations and refusal of overlapping courses (done by the Department of Student Affairs)	11. 10. 2022	22. 2. 2023
Refusal of overlapping courses and final registration of courses (done by the Department of Student Affairs)	17. 10. 2022	27. 2. 2023
The registration for courses in summer semester is done only in the period for the summer semester. Courses registered in winter semester and approved by the Department of Student Affairs cannot be deleted later on.		

Art. 4

Study control and registration for the next stage of the study in bachelor and master programmes (only online form of registration is available)

Students of the first year of bachelor study who were enrolled to the study programme in academic year 2022/2023	
Registration to the second stage of study (summer semester)	1. 2. 2023 – 13. 2. 2023
Last date of exams	10. 2. 2023
Registration of the results of the exams into the SIS	by 12. 2. 2023
Control of the conditions for the progress to the next stage of study	13. 2. 2023
Alternative registration to the second stage of study	do 12. 3. 2023
All students	
Registration to the next year of study for students of bachelor's and master's programmes	1. 6. 2023 – 27. 9. 2023
The last date of exams	22. 9. 2023
Registration of the results of the exams in the SIS	by 24. 9. 2023
Control of the conditions for the progress to the next stage of study	25. 9. 2023
Alternative registration to the next stage of study	by 17. 10. 2023
Announcement of exam dates through SIS – winter semester	by 8. 1. 2023

Announcement of exam dates through SIS – summer semester	by 21. 5. 2023
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Art. 5
State final exams

Registration for a topic of a bachelor/master thesis in SIS	
Announcement of the thesis topics in SIS	by 1. 11. 2022
Registration for a thesis topic in the SIS	by 12. 1. 2023
Acceptation by the thesis supervisor	by 20. 1. 2023
Approval by the guarantor of the study programme and dispatch to Department of Student Affairs	by 31. 1. 2023

Terms of the state final exams			
Bachelor's programmes	16. 1. – 17. 2. 2023	22. 5. – 13. 6. 2023	1. 9. – 19. 9. 2023
Master's programmes	16. 1. – 17. 2. 2023	15. 5. – 6. 6. 2023	1. 9. – 19. 9. 2023
Reporting of exact dates to the student registry (done by guarantors of the study programmes ¹)	3. 10. 2022	7. 2. 2023	17. 5. 2023
Terms publishing (done by Department of Student Affairs ²)	14. 10. 2022	21. 2. 2023	31. 5. 2023
Signing in and signing out of the exams (done by student)	1. 11. – 15. 12. 2022	1. 3. – 15. 4. 2023	1. 6. – 31. 7. 2023

¹Guarantors of study programmes/disciplines shall determine and notify the study department of

- the date, time and place of submission of the bachelor's and master's thesis in both hard-copy and electronic form
- the final date for the fulfilment of the conditions required for attending the state final examination
- the fortnightly period for holding the state final examination

²The Study Department will then announce all the dates to the public on the website.

The chairman of the committee of the final state examination

- will determine the specific dates of the final state examination for each student at least seven days before the examination is due to take place.

- will forward the reports about the examination to the Study Department no later than three working days after the examination (in the autumn term no later than 20 September 2023).

**Art. 6
Doctoral studies**

Generating individual study plans		
	Autumn term	Spring term
Registrating the dissertation's topic in the SIS by supervisor, definition of the individual study plan by student and its approval by the supervisor	by 20. 10. 2022	by 20. 3. 2023
Approval of the individual study plan by the subject-area board	by 30. 11. 2022	by 30. 4. 2023

Evaluation of the individual study plans		
	Extraordinary	Annual
Initiation of evaluation	1. 4. 2023	1. 8. 2023
Student submits the evaluation to the supervisor	10. 4. 2023	18. 9. 2023
Supervisor submits the evaluation to the subject-area board	17. 4. 2023	30. 9. 2023
Approval by the subject-area board	30. 4. 2023	20. 10. 2023

The state doctoral examinations and dissertation defenses
<p>The state doctoral examination and dissertation defense must be realized no later than 3 months since the doctoral examination/defense registration (or since fulfilling the requirements by the ISP student).</p> <p>The chair of the board of examiners will hand over the protocols to the Department of Study Affairs in no later than three working days after the state doctoral examination/dissertation takes place.</p>

**Art. 7
Graduation ceremony and matriculation ceremony**

Matriculation ceremony in Aula Magna, Carolinum	18. 10. 2022
Bachelor graduation ceremony in refectory, House for the Professed	29. 11. 2022 – 1. 12. 2022 21. 4. 2023
Master graduation ceremony in Aula Magna, Carolinum	7. 11. 2022 – 8. 11. 2022 21. 4. 2023
Doctoral graduation ceremony in Aula Magna, Carolinum	28. 11. 2022 22. 5. 2023

Rigorousum graduation ceremony in Aula Magna, Carolinum	29. 11. 2022 23. 5. 2023
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Art. 8

Concluding remarks

1. This measure comes into force from the date of publication. It is valid until 31. 10. 2023.
2. As a person responsible for the realisation of this measure and its control I hereby appoint the Vice-Dean for Study Affairs and the Head of the Student Affairs Division.

In Prague on 29. 4. 2022

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prof. RNDr. Jiří Zima, CSc.
Dean of the Faculty