# CONSTITUTION OF THE FACULTY OF SCIENCE OF CHARLES UNIVERSITY

Under sections 27 (1) (b) and 33 (2) (a) of Act No. 111/1998 Sb., to regulate higher education institutions and to change and amend other laws (the 'Higher Education Act'), as amended, the Academic Senate of the Faculty of Science has adopted the following Constitution of the Faculty of Science as its internal regulation:

#### Preamble

We, the members of the Academic Senate, expressing the will of the academic community of the Faculty of Science of Charles University; developing the historic traditions of Charles University; being aware of the importance of this University for the development of human knowledge, education, and culture, and its mission to serve the truth and develop the ideals of humanity, as well as moral and spiritual values, endeavouring to promote the ideal of a University as a community in which the mutual relations of its members are determined by spiritual authority rather than power, in which the principles of academic and personal freedoms are seen as an essential basis for the existence of an individual, a pedagogue, a researcher, and the entire academic community and its activities, both scholarly and creative,

mindful of the deepening self-governing and autonomous character of the University and its parts as well as its independence from power and political structures, the link between scholarly and scientific work, and the complete freedom of research, teaching, and education making every effort to provide access to study for everyone who wishes to do so, in an endeavour to contribute as much as possible to the cultural and material development of the Czech Republic and of the entire human community,

cherishing the ideas of worldwide cooperation among universities, not only as a basis for international scholarly research but above all as a precondition for the education of new generations in understanding and tolerance, thus fulfilling the legacy of those who sacrificed their freedom or lives for these ideals, and being led by an effort to resume its place in the family of free universities, a place which always has belonged to Charles University as well as to its Faculty of Science, hereby adopt this Constitution.

#### Part I

#### **Introductory Provisions**

#### Article 1 Fundamental Provisions

- 1. The Faculty of Science (the 'Faculty') is a fundamental part of Charles University (the 'University'), a public university within the purpose of the Act on Universities. In legal relationships, the Faculty acts as *Univerzita Karlova*, *Přírodovědecká fakulta*, in English Charles University, the Faculty of Science, and in Latin Universitatis Carolinae, Facultas Rerum Naturalium.
- 2. The Faculty is self-governing to the extent established by the Higher Education Act, the Constitution of Charles University, and by this Constitution.
- 3. The registered office of the Faculty is in Prague 2, Albertov 6/2038.
- 4. The Faculty uses an official round stamp with the national emblem of the Czech Republic and the text *Univerzita Karlova*, *Přírodovědecká fakulta* in cases provided for by legal regulations.

## Article 2 Focus of the Faculty

The Faculty undertakes creative scientific and educational activities in the scientific fields of biology, chemistry, geology, geography, environmental studies, and in fields related to these. Pedagogical activity at the Faculty is based on scientific, research, developmental, and innovative or other creative activities ('Creative Activities') in the above fields of science, including the results of its own research. To fulfil its focus, the Faculty conducts additional activities.

#### Part II

Organisation of the Faculty

## Article 3 Faculty Establishments

- 1. The Faculty is divided into scholarly and teaching establishments (departments, institutes), special-purpose establishments, and the administrative-economic unit (Dean's Office). These establishments may be divided into offices. The scholarly and teaching establishments and the special-purpose establishments of related fields are joined into units.
- 2. The Academic Senate of the Faculty decides on the establishment, merger, amalgamation, division, and dissolution of the scholarly and teaching establishments and their inclusion into units upon a proposal from the Dean and after the Research Board of the Faculty has expressed its opinion.
- 3. The tasks, activities, and powers of the individual establishments and the relationships between them, and the powers and responsibilities of individual persons, are regulated by the rules for the internal governance of the Faculty (the 'Rules for the Internal Governance of the Faculty'), which are published by a Dean's measure after the Academic Senate of the Faculty has expressed its opinion.

## Article 4 Departments and Institutes

- 1. The departments and institutes are the basic establishments for scholarly and teaching activities in one of the fields specified in Article 2.
- 2. The academic and other staff are assigned to the departments and institutes. The students can also work there, especially as members of scientific groups or when working on bachelor's, master's, and doctoral theses.

## Article 5 Special-purpose Establishments

- 1. The special-purpose establishments are establishments at the Faculty that help secure its activity as specified in Art. 2.
- 2. The organisation and activities of the special-purpose establishments are governed by the Rules for the Internal Governance of such establishments.
- 3. The work of the special-purpose establishments is managed by the head or director or, as the case may be, a curator, who is appointed and dismissed by the Dean. The Rules for the Internal Governance of a special-purpose establishment incorporated into a unit may stipulate that the head of the establishment is the Vice-Dean of the relevant unit.
- 4. Article 4., Par. 2 applies with the necessary modifications to the special-purpose establishments.

## Article 6 Whole-faculty Establishments

There are scholarly and teaching establishments with whole-faculty powers, and special-purpose establishments with whole-faculty powers in the Faculty. These establishments are not part of any of the units. The list of whole-faculty establishments is provided in the Rules for the Internal Governance.

## Article 7 Heads of Departments and Directors of Institutes

- 1. The department is managed by the head of the department, and the institute is managed by the director of the institute.
- 2. The position of the head of the department and of a director of the institute is filled on the basis of the Competitive Hiring Process Code of Charles University. For candidates who are not members of the academic staff of the Faculty, such procedure is also a competitive hiring procedure for the position of an academic employee.
- 3. The heads of departments and directors of institutes are appointed and dismissed by the Dean. The Dean appoints each one on the basis of a competitive hiring procedure and after the Research Board of the Faculty and the Academic Senate of the Faculty has expressed its opinion, usually from among the ranks of the academic staff qualified for associate professorship. The Dean shall announce the decision to appoint or not to appoint a candidate no later than fourteen days after the Research Board of the Faculty and the Academic Senate of the Faculty have expressed their opinion.
- 4. In exceptional cases, the Dean may authorise an academic employee to manage a department or an institute without a competitive hiring procedure for a period of no more than one year. The same employee may be appointed to manage the same department or institute consecutively on a maximum of two occasions.
- 5. The term of office of the head of the department and the director of the institute may not be longer

than three years, and the same person may usually hold the office for a maximum of two consecutive terms. If the same person is appointed head of the department or the director of the institute for three or more consecutive terms of office, the Dean shall present to the Academic Senate of the Faculty a detailed reasoning for his/her proposal along with the request to express Senate's opinion on such an appointment.

- 6. The post of the head of the department and the director of the institute is usually performed by a person fully-employed at the Faculty (1.0 work load).
- 7. The head of the department and the director of the institute:
  - a) are accountable to the Dean for the quality and development of educational, creative, and other activities of the Establishment managed by them, and for the proper management of financial and material resources:
  - b) present, after having discussed the matters with the vice-Dean of the unit, proposals in HR and salary matters regarding the employees of the establishment managed by them;
  - c) inform the employees of the establishment they manage about the matters discussed by the Faculty bodies and the management of financial and material resources.
- 8. The head of the department and the director of the institute discuss any fundamental issues of educational, scientific-research, organisational, and personnel activities with the academic staff of that department or institute and with full-time doctoral students working at the department or institute. The head of the department and the director of the institute shall summon a meeting of the establishment staff managed by them if at least one third of the academic staff of the establishment request this. Minutes of the meeting will be taken and then made public in the usual form
- 9. The head of the department and the director of the institute appoint a deputy who represents them if necessary. To resolve organisational matters, the head of the department or the director of the institute may appoint a secretary of the department.

#### Article 8 Dean's Office

- 1. The Dean's Office is an administrative and economic unit of the Faculty.
- 2. The particulars of the organisation, management, activities, and other issues regarding the Dean's Office are governed by the rules for internal governance.

#### Part III

Self-governance of the Faculty

### Article 9 Bodies of the Faculty

- 1. The self-governing academic bodies are the Academic Senate of the Faculty, the Dean, the Research Board of the Faculty, and the Disciplinary Commission of the Faculty; the Secretary to the Faculty is regarded as a body of the Faculty.
- 2. The bodies of the Faculty act and decide in compliance with generally recognised moral principles and legal regulations, the Constitution and other internal regulations of Charles University, and the Constitution and further internal regulations of the Faculty. All regulations shall always be interpreted in the spirit of the principles expressed in the Preamble of this Constitution.
- 3. To hold two or more of the following positions is incompatible: the Rector, the Vice-Rector, the Dean, a director of a higher education institute, the Vice-Dean, a member of the Academic Senate of the Faculty (the 'Member of the Academic Senate'), a head of department, a director of the institute, and the Secretary of the Faculty.

## Article 10 Academic Community of the Faculty

- 1. The academic community of the Faculty (the 'academic community') consists of the academics of the Faculty and the students enrolled at the Faculty.
- 2. The members of the academic community possess the rights arising from Article 5 of the Constitution of Charles University; they especially elect members of the Academic Senate and familiarise themselves with the activities of the Academic Senate of the Faculty by means of the published minutes of the meetings and reports on its activities.
- 3. Unless otherwise provided for by legislation, the members of the academic community have the right to be fully informed about all activities of the bodies of academic self-governance.

## Article 11 Academic Senate of the Faculty

- 1. The Academic Senate of the Faculty (the 'Senate') is a self-governing representative body of the academic community. Within the Faculty it ensures compliance with laws and other legal regulations, internal regulations of Charles University and of the Faculty, the academic rights and freedoms described in the preamble of this Constitution, and in the preamble of the Constitution of Charles University.
- 2. If the Senate resolves that a decision of a Faculty body or of a University body contravenes the above-specified regulations or principles, it will call on the body to remedy the situation as quickly as possible.
- 3. The powers of the Senate are set forth in s. 26 and s. 27 of the Higher Education Act, in the Constitution and other internal regulations of Charles University, and in the Constitution and other internal regulations of the Faculty.
- 4. The Senate is accountable for its activities to the academic community.
- 5. The Senate is composed of fourteen members of the Senate selected from among the academic staff of the Faculty, elected by the academic staff of the Faculty, and of fourteen members of the Senate selected from among the students, elected by the students enrolled at the Faculty.
- 6. The office term of senators elected in regular elections is two years and always begins on the first of February.
- 7. The office term of senators elected in supplementary elections, extraordinary elections and repeated elections is governed by the Code of Electoral Procedure for the Academic Senate of the Faculty of Science of Charles University.
- 8. The election to the Senate is governed by the Code of Electoral Procedure for the Academic Senate of the Faculty of Science of Charles University. Meetings of the Senate are governed by the Code of Procedure for the Academic Senate of the Faculty of Science of Charles University.

## Article 12 Cooperation of the Senate with the Bodies of Academic Self-governance

- 1. The Rector or the Vice-Rector on his behalf, the President of the Academic Senate or a member of the Academic Senate of Charles University authorised to act on their behalf, the Dean, the Vice-Deans, and the Secretary of the Faculty have the right to participate in the meetings of the Senate in an advisory capacity and have the right to take the floor at the meetings any time they ask to do so.
- 2. The members of the Academic Senate of Charles University, elected at the Faculty, have the right to participate in the meetings of the Senate in an advisory capacity.

- 3. The Senate may send its authorised representative to participate in the Research Board of the Faculty ('RBF'), in the research boards of the units ('URB'), and in all advisory bodies. The Dean is to decide on the manner of participation of the Senate's representative at the meeting of the respective body; however, the Senate's representative may always participate in the RBF, URB and other advisory bodies in an advisory capacity only.
- 4. If the Dean does not agree with a resolution of the Senate, they have the right to ask the Senate for a new discussion on the matter, which may lead to a change of the original resolution.

#### Article 13 Dean

- 1. The Dean is the head of the Faculty. They act and decide on any matters of the Faculty unless the Higher Education Act or the internal regulations of Charles University do not provide otherwise. The Dean is represented by Vice-Deans to the extent determined by him or her. The Dean is entitled to authorise a Faculty employee or another person to act for the Faculty in its matters.
- 2. The Dean is accountable for their activities to the academic community and to the Rector.
- 3. The Dean is obliged to reply to a question on the performance of their post, asked by the Senate or by a Member of the Senate, as soon as possible, but no longer than thirty days.
- 4. The Dean is appointed and dismissed by the Rector upon a proposal of the Senate under s. 28 of the Higher Education Act. After his or her appointment, the Dean takes the following oath and confirms it with their signature: 'I promise that I will serve as the Dean of the Faculty of Science to my best belief and in accordance with the interests of the academic community of the Faculty and of Charles University. When making decisions, I will always first take into account the preservation, fulfilment, and further development of the fundamental ideas of the academic community, as expressed in the preamble of the Constitution of the Faculty of Science.'
- 5. The particulars of the procedure for electing a candidate for the post of Dean are specified in the Code of Procedure for the Academic Senate of the Faculty of Science of Charles University.

#### Article 14 Research Board of the Faculty

- 1. The powers of the RBF are governed by s. 29 and s. 30 of the Higher Education Act, by the Constitution of Charles University, other internal regulations of Charles University, especially the Accreditation Code of the University, and by this Constitution.
- 2. The members of the RBF, selected from the academic staff of the Faculty and other research staff who are notable representatives in their respective fields, are appointed and dismissed by the Dean with the prior consent of the Senate. When doing so, the Dean ensures that all units of the Faculty or, as the case may be, other establishments of the Faculty, are represented in the RBF. At the same time, the Dean takes into account the opinion of the competent Vice-Dean of the unit.
- 3. The Dean may, after the Senate has expressed its opinion, appoint a person who has made a significant contribution to the development of the Faculty as an honorary member of the RBF serving in an advisory capacity only.
- 4. The RBF usually has thirty members. Honorary members are not included in this number. After his or her appointment, the Dean shall present to the Senate a motion for withdrawal of existing members and the appointment of new members of the RBF. After the prior consent of the Senate, the Dean appoints or dismisses the members.
- 5. The meetings of the RBF are regulated by the Code of Procedure of the RBF.

### Article 15 Disciplinary Commission of the Faculty

- 1. The Disciplinary Commission discusses breaches of discipline by students enrolled at the Faculty and submits a proposal of the decision to the Dean.
- 2. The meetings of the Disciplinary Commission are regulated by the Disciplinary Code for Students of the Faculty.

#### Article 16 Secretary of the Faculty

- 1. The Secretary controls the management and internal administration of the Faculty to the extent provided in a Dean's measure.
- 2. The Secretary is accountable to the Dean. During his or her activities, the Secretary cooperates with Vice-Deans and the Bursar of Charles University.
- 3. The Dean appoints the secretary on the basis of a competitive hiring procedure and after the Senate has expressed its opinion. The Secretary may be withdrawn from the office by the Dean.
- 4. The Secretary decides and acts on behalf of the University in matters concerning the Faculty which are specified in Article 50, Par. 1, letter c) of the Constitution of Charles University if the Dean authorises them by his or her measure, and also in matters concerning the Faculty which are specified by the Dean in his measure.

#### Article 17 Advisory Bodies

- 1. The Senate or the Dean may establish commissions, including joint commissions of the bodies of academic self-governance.
- 2. The Dean's board is the permanent advisory body of the Dean. Its members are the Vice-Rectors, the Secretary of the Faculty, a representative of the Senate, and other members appointed by the Dean.

#### Article 18 Vice-Deans

- 1. To the extent specified by the Dean, he or she is represented by Vice-Rectors who are appointed and dismissed by the Dean after the Senate has expressed its opinion. The Vice-Deans are accountable for their activities to the Dean of the Faculty. The Dean shall announce a proposal to appoint a Vice-Dean at least two weeks before the Senate holds a meeting.
- 2. The number of Vice-Deans and their powers are determined by the Dean after the Senate has expressed its opinion.
- 3. The Dean appoints a Vice-Dean of a unit for each unit. The Vice-Dean of the unit coordinates the teaching, research, economic, and operational activities of the establishments joined in the unit.
- 4. The Vice-Deans represent one another in the manner specified by the Dean. When absent, the Dean is substituted by the Vice-Dean designated by the Dean. When absent, the Vice-Dean of the unit is represented by the person delegated by him or her and with the prior consent of the Dean.
- 5. As a rule, the same person may usually hold the office of Vice-Dean with the same accountability for no more than two consecutive terms of the Dean.
- 6. If the same person is appointed as Vice-Dean for a third and further consecutive term, the Dean shall submit to the Senate a detailed reasoning of their proposal along with the request to the Senate to express its opinion on the appointment of the Vice-Dean.

#### Article 19 Research Board of the Unit

- 1. The Research Board of the Unit acts as a permanent body of the Vice-Dean of the unit and collaborates with the RBF to which it presents the results of its meetings, including statements on parts of the associate and full professorship appointment procedure conducted within the unit.
- 2. The number of members of the Research Board of the Unit is usually higher than one third and lower than the total number of members of the RBF.
- 3. The members of the Research Board of the Unit are the Vice-Deans of the unit, heads of departments, directors of the institutes, and the heads or directors of the scholarly and teaching establishments. The other members of the Research Board of the Unit are appointed by the Vice-Dean of the unit after the RBF has expressed its opinion. The Vice-Dean of the unit submits a motion to withdraw existing members of the Research Board of the Unit, except for the heads of departments and the directors of the institutes, and to appoint new members so that the motion can be discussed at the first meeting of the changed RBF.
- 4. Meetings of the research board of the unit are summoned and presided over by the Vice-Dean of the unit. Art. 15, Par. 3 and 4 of this Constitution and the Code of Procedure of the Research Board of the Faculty apply with the necessary modifications to the meetings of the Research Board of the Unit.
- 5. The Research Board of the Institute for Environmental Studies is an advisory body for the Director of the Institute for Environmental Studies, and the provisions of Paragraphs 2 up to 4 of this Article apply to this body with the necessary modifications.

#### Part IV

#### Article 20

Handling applicants' filings in matters regarding the organisation of the admissions procedure

- 1. Applicant's filings in matters regarding the organisation of the admissions procedure, especially an application to set an alternative date, or to modify the manner of assigning or the process of the entrance examination, are dealt with by the Vice-Dean delegated by the Dean by means of a notification that is to be delivered to the applicant and placed in the applicant's file.
- 2. Individual steps in handling a filing specified in Par. 1, such as allowing the applicant to inspect the file, can also be arranged by the officers of the Student Registry (persons in authority).
- 3. Handling a filing under Par. 1 is reviewed by the Dean.

#### Part V

### Article 21 Financial Management and the Management of Property

- 1. The management of property of the Faculty and of the received funds, and the administration of the Faculty must comply with the legislation, with the University's and Faculty's internal regulations and directives, especially with s. 24 of the Higher Education Act, and Articles 15, 16 and 53, Par. 3 of the Constitution of Charles University.
- 2. The Dean is authorised to determine the particulars of the management of property by his or her measure.
- 3. The distribution of the Faculty's funds is approved by the Senate upon the proposal of the Dean. The Senate also controls the use of the funds.

#### Part VI

#### Staff and Students

#### Article 22 Staff

- 1. The members of academic staff of the Faculty are the academic staff of the Faculty and perform both pedagogical and creative activities in an employment relationship depending on the agreed type of work (the 'academic staff').
- 2. Teaching at the Faculty is conducted by the academic staff and other research staff under s. 70 of the Higher Education Act. Academic positions are filled on the basis of a competitive hiring procedure under s. 77 of the Higher Education Act and under the Competitive Hiring Procedure Rules of Charles University.
- 3. The staff are obliged to heed the interests, good reputation, and the scientific prestige of the University and of the Faculty.
- 4. When determining the scope of the teaching and research duties of the staff and the method of classification into pay bands, the Internal Wages Regulation of Charles University must be followed.
- 5. The fulfilment of duties by the academic and research staff is subject to periodic assessment ('assessment of achievements'). The staff are assessed every five years, starting from the creation of their permanent employment relationship. The assessment criteria of each employee placed in the respective pay band must comply with the Internal Wages Regulation of Charles University. The first assessment of achievements is performed according to the criteria valid at the time when the permanent contract of employment was signed. The next assessment shall take place according to the criteria valid at the time of the previous assessment of achievements. Failure to meet the criteria can be considered a breach of work duties, and the employee shall undergo an extraordinary assessment of achievements. The particulars on how to carry out the assessment of achievements and the criteria for their assessment are set forth in the Dean's measure on which the Senate expresses its opinion.
- 6. A member of the academic staff of the Faculty will be permitted a six-month sabbatical once every seven years. Based on a statement of the head of the establishment and on the opinion of the Research Board of the Unit, the Dean decides on whether the application fulfils the conditions as they result from s. 77 of the Higher Education Act.

#### Article 23

State Rigorosum Examination, Associate and Full Professorship Appointment Procedure

- 1. The conditions and the course of state rigorosum examinations are set forth by the Rigorosum Examination Code of the University. The particulars of the procedure of state rigorosum examinations are set forth in the Rules for the Holding of State Rigorosum Examinations at the Faculty of Science.
- 2. The conditions and the course of the procedure for the appointment of associate professorship and the procedure for the appointment of full professorship are set forth in ss. 71–75 of the Higher Education Act, the internal regulations of Charles University, and the Code of Procedure for the Granting of Associate Professorship and Full Professorship of Charles University.
- 3. The appointment of Professors Emeritus and visiting professors is regulated by Art. 41 and 40 of the Constitution of Charles University.
- 4. Professors in memoriam are appointed under Article 43 of the Constitution of Charles University.

## Article 24 Guarantors of the Programmes of Study

The guarantor of a programme of study is nominated by the Dean to the Rector under Art. 22 of the Constitution of Charles University upon a proposal of the Research Board of the Unit and after the RBF has expressed its opinion.

### Article 25 Students

- 1. The rights and duties of the students are stipulated in ss. 61 up to 69 of the Higher Education Act, in the Internal Regulations of Charles University, and in the Internal Regulations of the Faculty.
- 2. The Faculty allows study stays for students from other faculties of Charles University and from other universities.
- 3. The particulars of the study are stipulated in the Code of Study and Examinations of Charles University and, within its limits, in the Rules of Study, which are the internal regulations of the Faculty.
- 4. The student is obliged to use any equipment and material entrusted to them with care.
- 5. The imposition of disciplinary sanctions is regulated by the Higher Education Act and, within its limits, by the Disciplinary Code for Students of Charles University, and by the Disciplinary Code for Students of the Faculty of Science.

#### Part VII

#### Academic Insignia and Ceremonies

#### Article 26 Oaths Taken

- 1. The matriculation and graduation ceremonies and oaths are regulated by Art. 59 of the Constitution of Charles University, and by the Matriculation and Graduation Code of Charles University.
- 2. The formula of the promotors and the texts of the oaths taken by bachelors, masters, and doctors ('oath') are specified in the Appendix to this Constitution.

## Article 27 Insignia of the Faculty and the Coat of Arms of the Faculty

- 1. The insignia of the Faculty are kept at the Rector's office of the University. The particulars of the insignia of the Faculty are regulated by Art. 55 of the Constitution of Charles University, and by Appendix No. 3 to the Constitution of Charles University.
- 2. The coat of arms is depicted in the Appendix to this Constitution.

## Article 28 Award of Medals, Prizes, and Recognitions

The particulars of awarding medals, prizes, and recognitions are regulated by the Rules for Awarding Medals, Prizes, and Recognitions of the Faculty of Science within the internal regulations of Charles University, which are published by the Dean with his or her measure after the Senate has expressed its opinion.

#### Part VIII

Strategic Plan, Annual Reports, Evaluation of Activities, and Quality Assurance

## Article 29 Drafting a Strategic Plan and Its Application

- 1. The strategic plan of educational, scholarly, research, development, innovative, artistic, or other creative activities of the Faculty (the 'Strategic Plan') constitutes the fundamental programme document of the Faculty.
- 2. The Strategic Plan is based in particular on the conceptions of the development of the University and of the Faculty.
- 3. The preparation of the Strategic Plan is based on the interests of the University and of the Faculty.
- 4. The Strategic Plan of the Faculty serves as a basis for the preparation of changes in the internal organisation of the Faculty, new programmes of study, and its focus on creative activities.
- 5. The Strategic Plan is further specified in annual implementation plans.

## Article 30 Annual Reports and their Use

- 1. The Annual Report on Activities and the Annual Report on Financial Management are prepared on the basis of Faculty documentation.
- 2. The annual report findings are used in the management and further specification of the Strategic Plan and internal evaluation of the quality of the educational, creative, and related activities of the Faculty.

## Article 31 Quality Assurance and Evaluation

- 1. The Faculty has in place a system of quality assurance and evaluation of its educational, creative, and related activities. The system is regulated by the Rules for the System of Internal Evaluation and Quality Assurance of the University; the particulars are determined in the Dean's measure.
- 2. The report on the internal evaluation is prepared on the basis of Faculty documentation under Art. 47 of the Constitution of Charles University.

## Article 32 Publishing of Information

- 1. The electronic official notice board is located in the hall of the Faculty's seat.
- 2. The official notice board serves for posting documents in accordance with the Administrative Procedure Code, the Higher Education Act, and other legal regulations.
- 3. Documents posted on the official notice board are also made public on the publicly accessible section of the website of the Faculty. The documents specified in Art. 63 Par. 2 of the Constitution of Charles University are also made public on the publicly accessible section of the website of the Faculty.

### Part IX Common Provisions

## Article 33 Internal Regulations

The following are the internal regulations of the Faculty:

- a) the Constitution,
- b) the Rules of Study at the Faculty of Science;
- c) the Scholarship and Bursary Rules at the Faculty of Science;
- d) the Code of Electoral Procedure for the Academic Senate of the Faculty of Science;
- e) the Code of Procedure for the Academic Senate of the Faculty of Science;
- f) the Code of Procedure for the Research Board of the Faculty of Science;
- g) the Disciplinary Code for Students of the Faculty of Science;
- h) the Rigorosum Examination Code of the Faculty of Science;
- i) the Code of Procedure for the Granting of Associate Professorship and Full Professorship of the Faculty of Science;

## Article 34 Interpretation Rule

If there is doubt about the meaning or content of any provision of this Constitution, internal regulations or other regulations of the Faculty, the provisions of the Constitution must be interpreted within the principles expressed in the Preamble. If in doubt, the provisions are interpreted by the Senate.

### Article 35 Transitional and Final Provisions

- 1. Persons elected or appointed under the regulations effective up until now are deemed to be elected or appointed under this regulation. Their term of office is not affected by this regulation.
- 2. The establishments and bodies established before the Constitution became effective are considered to be establishments and bodies under this Constitution.
- 3. This regulation repeals the Constitution of the Faculty of Science of Charles University in Prague approved by the Academic Senate of Charles University on 7 September 2009, as amended by the first amendment of 6 October 2011 and the second amendment of 18 October 2012.

- 4. This Constitution was approved by the Senate on 25 May 2017 and comes into force on the date of its approval by the Academic Senate of the University<sup>1</sup>.
- 5. This Constitution becomes effective five days after the date of coming into force.

RNDr. Radim Perlín, Ph.D.

President of the Academic Senate of the Faculty of Science of Charles University

Prof. RNDr. Jiří Zima, CSc.

Dean of the Faculty of Science of Charles University

PhDr. Tomáš Nigrin, Ph.D.

President of the Academic Senate of Charles University

#### **Final Provisions of the Amendment:**

### Article II

#### **Transitional and Final Provisions**

- 1. This amendment to the Constitution was approved by the Academic Senate of the Faculty of Science of Charles University on 20 February 2021<sup>2</sup>.
- 2. This amendment to the Constitution becomes effective on 1 April 2021.

#### List of appendices:

Appendix No. 1 Bachelor's Graduation Oath

Appendix No. 2 Master's Graduation Oath

Appendix No. 3 Doctoral Graduation Oath

Appendix No. 4 Coat of Arms of the Faculty

<sup>&</sup>lt;sup>1</sup> S. 9 (1) (b) of the Higher Education Act. The Academic Senate of Charles University approved the Constitution on 2 June 2017.

<sup>&</sup>lt;sup>2</sup> S. 9 (1) (b) of the Higher Education Act. The Academic Senate of Charles University approved the Constitution on 12 March 2021.

# Appendix No. 1 of the Faculty of Science of Charles University – **Bachelor's graduation oath**

Scholari clarissimi,

Examinibus, quae ad eorum, qui baccalarii nomen et honores consequi student, doctrinam explorandam lege constituta sunt, cum laude superatis, nos adiistis desiderantes, ut vos eo honore in hoc sollemni consessu ornaremus.

Prius autem fides est danda vos tales semper futuros, quales vos esse iubet universita, cuius membris hac dignitate adepta adnumerandi estis et nos vos fore speramus.

#### SPONDEBIS IGITUR

PRIMUM vos huius Universitatis in cua baccalarii gradum ascenderitis, piam perpetuo memoriam habituros eiusque res ac rationes quoad poteritis, adiuturos.

DEIN honorem eum, quem in vos collaturus sum, integrum incolumemque servaturos.

POSTREMO prudentiam eruditionemque vestram, a facultate preaceptam, facultatis universitatisque iussa sequentes humani genesis usui tantum atque hominum bono adhibituros.

HAEC VOS EX ANIMI VESTRI SENTENTIA SPONDEBITIS AC POLLICEBIMINI?

#### SPONDEO AC POLLICEOR

Dear students,

You have successfully passed the examinations prescribed by law to test the knowledge of those who wish to achieve a degree of Bachelor. You now appear before us at this ceremonial assembly with a request that we confer upon you the degree you have applied for.

Nevertheless, first you must take an oath that you will always behave as required by your affiliation to this University, as defined by the degree you will acquire, and also as we expect you to behave.

#### Therefore, you take this oath:

Above all, that you will always keep in your memory this University where you obtained your bachelor's degree and that you will always support its activities and interests as much as you can.

Further, that you will keep the degree I am about to confer upon you immaculate.

Finally, that you will use the knowledge you have acquired at the Faculty within the intentions defined by the Faculty and by the University, always and only for the well-being of the human race and its individual members.

DO YOU PROMISE THIS TO THE BEST OF YOUR BELIEF?

#### I PROMISE

#### Appendix No. 2 of the Faculty of Science of Charles University – Master's graduation oath

Scholari clarissimi,

Examinibus, quae ad eorum, qui magistrii nomen et honores consequi student, doctrinam explorandam lege constituta sunt, cum laude superatis, nos adiistis desiderantes, ut vos eo honore in hoc sollemni consessu ornaremus.

Prius autem fides est danda vos tales semper futuros, quales vos esse iubebit dignitas, quam obtinueritis, et nos vos fore speramus.

#### SPONDEBIS IGITUR

PRIMUM vos huius Universitatis in qua magistri gradum ascenderitis, piam perpetuo memoriam habituros, eiusque res ac rationes quoad poteritis, adiuturos.

DEIN honorem eum, quem in vos collaturus sum, integrum incolumemque servaturos.

POSTREMO studia naturae et humanitatis impigro labore culturos et provecturos non sordidi lucri causa, nec ad vanam captandam gloriam, sed ut veritas propagetur et lux eius qua salus humani generis, continetur, clarius effulgeat.

HAEC VOS EX ANIMI VESTRI SENTENTIA SPONDEBITIS AC POLLICEBIMINI?

#### SPONDEO AC POLLICEOR

Dear students,

You have successfully passed the examinations prescribed by law to test the knowledge of those who wish to achieve the degree and dignity of Master. You now appear before us at this ceremonial assembly with a request that we confer upon you the degree you have applied for.

Nevertheless, first you must take an oath that you will always behave as required by the degree you will acquire, and also as we expect you to behave.

#### Therefore, you take this oath:

Above all, that you will always keep in your memory this University where you will obtain your master's degree and that you will always support its activities and interests as much as you can.

Further, that you will keep the degree I am about to confer upon you immaculate.

Finally, that by persistent labour, you will continue to cultivate and develop your research of nature and humanity, not for petty gain, nor for the gain of vain glory, but for the truth to be spread and its radiance to shine more brightly, by which the well-being of the human race is maintained.

DO YOU PROMISE THIS TO THE BEST OF YOUR BELIEF?

#### I PROMISE

#### Appendix No. 3 of the Faculty of Science of Charles University – **Doctoral graduation oath**

Doctorandi clarissimi,

Examinibus cum laude superatis, quae ad eorum, quidoctoris nomen et honores consequi student, doctrinam explorandam lege constituta sunt, nos adiistis desiderantes, ut vos eo honore in hoc sollemni consessu ornaremus.

Prius autem fides est danda vos tales semper futuros, quales vos esse iubebit dignitas, quam obtinueritis, et nos vos fore speramus.

#### **SPONDEBIS IGITUR:**

PRIMUM vos huius Universitatis in qua altum doctoris gradum ascenderitis, piam perpetuo memoriam habituros, eiusque res ac rationes quoad poteritis, adiuturos.

DEIN honorem eum, quem in vos collaturus sum, integrum incolumemque servaturos.

POSTREMO studia naturae et humanitatis impigro labore culturos et provecturos non sordidi lucri causa, nec ad vanam captandam gloriam, sed ut veritas propagetur et lux eius qua salus humani generis, continetur, clarius effulgeat.

HAEC VOS EX ANIMI VESTRI SENTENTIA SPONDEBITIS AC POLLICEBIMINI?

#### SPONDEO AC POLLICEOR

Dear doctoral students,

You have successfully passed the examinations prescribed by law to test the knowledge of those who wish to achieve the degree and dignity of Doctor. You now appear before us in this ceremonial assembly with a request that we confer upon you the degree you have applied for

Nevertheless, first you must take an oath that you will always behave as required by the degree you will acquire, and also as we expect you to behave

#### Therefore, you take this oath:

Above all, that you will always keep in your memory this University where you will obtain your doctoral degree and that you will always support its activities and interests as much as you can.

Further, that you will keep the degree I am about to confer upon you immaculate.

Finally, that by persistent labour, you will continue to cultivate and develop your research of nature and humanity, not for petty gain, nor for the gain of vain glory, but for the truth to be spread and its radiance to shine more brightly, by which the well-being of the human race is maintained.

DO YOU PROMISE THIS TO THE BEST OF YOUR BELIEF?

#### I PROMISE

### COAT OF ARMS OF THE FACULTY

