

Rules for granting scholarships to PhD. students from the funds of the department

General rules for the payment of scholarships from the funds of the department

1. A full-time PhD. student (years 1-4) will receive an additional scholarship from the department (usually from 1 October). Does not apply to PhD. students of the STARS program.
2. The amount of the additional scholarship is CZK 6,000/month. in the first two years of study (until the PhD. student completes the PhD. exam) and CZK 5,000/month. in 3rd and 4th year. The lower amount of the stipend in the 3rd and 4th years is a response to the fact that in the fourth semester of study (i.e. the second half of the second year) the PhD. student is required to take a PhD. exam, after which the stipend is increased from faculty resources.
3. This scholarship is reduced to 3000 or 2500 CZK/month if the PhD. student receives a regular monthly support from their supervisor's funds, s/he has a full-time job at the supervisor's department/workplace on a grant that, among other things, serves to finance their work, or s/he is a PhD. student in the program "PhD student of the Botanical Institute" (<https://www.ibot.cas.cz/cs/doktorske-studium/pravidla/>) and thus receives a net amount higher than 6000 per month. In the case of students who receive these funds outside the department, we expect an honest statement from the supervisor or the student as to whether the student has a position at the supervisor's workplace and whether this position is used for work on a PhD. project. The scholarship from GAUK projects, which the student is the holder of, is not included in this amount.
4. The scholarship is not paid if the sum of funds paid in this way (scholarship from the supervisor's funds, from employment at the department or the supervisor's workplace) exceeds CZK 12,000/month. The scholarship from GAUK projects, which the student is the holder of, is not included in this amount.
5. We assume that the PhD. student receiving this additional departmental scholarship will spend a substantial part of their working time working on their PhD. project and min. three days a week s/he will be present at the department (or at the workplace of the supervisor, if s/he has a scholarship according to point 2 and the supervisor is an employee of an institution other than the Department of Botany of the Faculty of Economics, UK). We also expect participation in seminars and post-seminars at the department. In case of visible non-fulfillment of this condition, the head of the department together with the chair of the PhD. study board may suspend or stop the payment of the scholarship. The head of the department together with the chair of the PhD. study board may also take into account other facts related to the study when paying out the scholarship.

Review of study obligations after the first year of study and payment of the scholarship in the second year of study

6. The payment of a scholarship in the second year of study in the amount according to *the General Rules* (above) is conditional on a positive statement from the committee evaluating the fulfillment of the study plan for the first year of study and on meeting the general conditions (points 1-4). The commission evaluates the progress of the work on the PhD. project, especially the progress of the work in accordance with the work plan, or the fact whether the student submitted an application for GAUK.
7. We highly recommend applying for a GAUK grant, however, submission to GAUK is not a condition for continuation of the scholarship in full.

Review of study obligations after the second year of study and payment of the scholarship in the third year of study

8. The payment of a scholarship in the third year of study in the amount according to *the General Rules* (above) is conditional on the submission of at least one first-authored article to the journal, which will be part of the planned PhD. thesis, and the fulfillment of the general conditions (points 1-4). This condition must be met by the end of the second year of study (by September 30). The submission must be proven in a credible manner. Compliance with this obligation will be checked by the chair of the OR or a person authorized by them. In well-justified cases, it is possible to fulfill this condition by submitting an article from a diploma or other thesis to the journal, which will not be part of the dissertation. It is also necessary to have completed the PhD. examination.
9. If the PhD. student fulfills this obligation later (during the third year of study) and fulfills the other conditions, the payment of the scholarship will resume.

Review of study obligations after the third year of study and payment of the scholarship in the fourth year of study

10. The payment of the scholarship in the fourth year of study in the amount according to *the General Rules* (above) is conditional on the submission of another article to the journal, which will be part of the planned PhD. thesis (it does not have to be first author) and the fulfillment of the general conditions (points 1-4). The submission must be proven in a credible manner. This condition must be met by the end of the third year of study (until September 30). Compliance with this obligation will be checked by the chair of the OR or a person authorized by them.
11. In addition, payment of the scholarship in the second half of the fourth year is conditional upon the submission of the rough draft of the introduction to the PhD. thesis by the end of February of the fourth year of study.
12. If the PhD. student fulfills these obligations later (during the fourth year of study) and fulfills the other conditions, the payment of the scholarship will resume.

